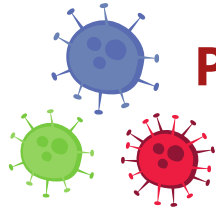


COVID-19 Outbreak Checklist



Positive COVID-19 test at Care Home (staff or resident):

Tick when complete

- | | | |
|---|---|--------------------------|
| 1 | Complete Outbreak form on <u>trial database</u> | <input type="checkbox"/> |
| 2 | Ensure your residents' vaccination records are up-to-date on the <u>trial database</u> | <input type="checkbox"/> |
| 3 | Upload 7 days of residents' MAR charts* to the <u>PROTECT-CH Documents Vault</u> | <input type="checkbox"/> |

**Medication Administration Records*



You will be informed of your group (trial medication + standard care or standard care alone) via an email from: protect-trial@nottingham.ac.uk

COVID-19 Outbreak Checklist

If allocated to trial medication (+ standard care):



You will receive an **email** informing you of the **trial medication's expected arrival date**.

When the trial medication arrives:



Trained staff member to sign upon receipt



Check all the medication and any additional equipment (e.g. spacers) expected have arrived and are not damaged



Email the PROTECT-CH trial team to inform them that you have received the trial medication.



Store at room temperature according to instructions



Administer to consented residents who are at the care home and record in the trial MAR chart.



Please upload trial data on the trial database weekly, any COVID-19 events as they happen and serious adverse events on the trial database within 24 hours of becoming aware

COVID-19 Outbreak Checklist

If allocated to standard care (alone):



Please upload trial data on the trial database weekly,
any COVID-19 events as they happen and
serious adverse events on the trial database within 24 hours of becoming aware

**Please sign and date the completed checklist and
store in your site file:**

Signature: _____

Date: _____